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| **Register of Assigned Employees** Month Covered: , 20 \_\_\_ Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Submit initial list of workforce prior to start of construction; update throughout construction to show new hires/modifications* | | | | |
| SECTION I: Identification of Level of Submittal, see instructions on back of form  (1) Grantee Habitat for Humanity Virginia Grant Contract # 08-NSP-15 Project Location  Section 3 Area: Area Employment Goals (if applicable): # MINORITY # FEMALE  Prime Contractor Contracted Amount $  (2) Subcontractor Contracted Amount $  SECTION II: for NEW HIRES: complete items ‘a’ thru ‘h’ for MODIFICATIONS: complete only item ‘a’ and item(s) being modified | | | | |
| a. NAME OF EMPLOYEE  b. COUNTY OF RESIDENCE | c. TRADE & JOB CLASSIFICATION  d. RATE OF PAY & BENEFITS | e. (1). DATE HIRED or e (2). DATE RECALLED  f. AUTHORIZED PAYROLL DEDUCTIONS | g. MINORITY | h. GENDER |
| a.  b. | c.  d. | e (1) or e(2)  f. | \_\_\_\_yes  \_\_\_\_no | \_\_\_\_female  \_\_\_\_male |
| a.  b. | c.  d. | e (1) or e(2)  f. | \_\_\_\_yes  \_\_\_\_no | \_\_\_\_female  \_\_\_\_male |
| a.  b. | c.  d. | e (1) or e(2)  f. | \_\_\_\_yes  \_\_\_\_no | \_\_\_\_female  \_\_\_\_male |
| a.  b. | c.  d. | e (1) or e(2)  f. | \_\_\_\_yes  \_\_\_\_no | \_\_\_\_female  \_\_\_\_male |
| a.  b. | c.  d. | e (1) or e(2)  f. | \_\_\_\_yes  \_\_\_\_no | \_\_\_\_female  \_\_\_\_male |